

**PINE GROVE BOROUGH COUNCIL
RE-ORGANIZATION MEETING MINUTES
JANUARY 3, 2022**

GENERAL ATTENDANCE

Richard Holley

COUNCIL ATTENDANCE

PRESENT:

Thomas Fickinger, Council President
Leroy Bates, Vice-President
Leonard Clark, Pro-Tem
Rodney Hiester
Elaine Holley
Devin Lymaster
Willard Shiffer, Mayor
Melissa Dyer, Secretary/Treasurer
Solicitor Shane Hobbs

Honorable Christopher Hobbs performed the oath of office for Willard Shiffer, Thomas Fickinger, Elaine Holley, Delmas "Skip" Butler and Devin Lymaster. Mayor Shiffer called the meeting to order at 6:00 pm in the Municipal Building. All stood for the Pledge of Allegiance. Roll call was taken with all members of Council being present. A quorum was established.

Mayor Shiffer called for nominations for President of Council. Elaine Holley nominated Thomas Fickinger for President and Leonard Clark seconded. No other nominations for President. Thomas Fickinger was elected President of Borough Council. The gavel was passed to the President.

President Fickinger called for nominations for Vice-President of Council. Leonard Clark nominated Leroy Bates for Vice-President and Elaine Holley seconded. No other nominations for Vice-President. Leroy Bates was elected Vice-President of Borough Council.

President Fickinger called for nominations for Pro-Tem of Council. Elaine Holley nominated Leonard Clark for Pro-Tem and seconded by Leroy Bates. No other nominations for Pro-Tem. Leonard Clark was elected Pro-Tem of Borough Council.

Leroy Bates motioned to authorize to retain Fulton Bank, M & T Bank, PLGIT and Riverview Bank as financial institutions for the Borough, seconded by Skip Butler, carried by Council.

Elaine Holley authorizes the President and Secretary/ Treasurer to sign all legal papers, bank papers and make necessary loans as needed, seconded by Leroy Bates, carried by Council.

Rodney Hiester motioned to accept the Treasurer, Assistant Treasurer and Tax Collector bonds, seconded by Skip Butler, carried by Council.

Rodney Hiester motioned to re-appoint Hose, Hook and Ladder Fire Company #1 and North End Fire Company as the Borough responders, seconded by Skip Butler, carried by Council.

Skip Butler motioned to re-appoint Melissa Dyer as the Borough Secretary/ Treasurer, seconded by Rodney Hiester, carried by Council.

Skip Butler motioned to re-appoint Mandy Miller as the Assistant Secretary/ Treasurer, seconded by Leonard Clark, carried by Council.

Leonard Clark motioned to appoint Shane Hobbs as Borough Solicitor, seconded by Rodney Hiester, carried by Council.

Leonard Clark motioned to re-appoint One Atlas, formerly BCM Engineers as the Borough Engineer, seconded by Skip Butler, carried by Council.

Elaine Holley motioned to re-appoint Lettich & Zipay as Auditors for Pine Grove Borough, seconded by Leroy Bates, carried by Council.

Leroy Bates motioned to re-appoint Light-Heigel & Associates as our Uniform Construction Code Enforcement, Rental Inspectors and Floodplain Administration, seconded by Skip Butler, carried by Council.

Leonard Clark motioned to re-appoint JB Environmental Services, LLC as the Borough Sewage Enforcement Officer, seconded by Skip Butler, carried by Council.

○ NEW BUSINESS:

1. **Appoint TCC Representatives:** Elaine Holley motioned to appoint Thomas Fickinger to serve as the borough's TCC Representative, seconded by Leonard Clark, carried by Council.
2. **Vacancy Board:** Leroy Bates motioned to advertise for the vacancy on the Vacancy Board, seconded by Leonard Clark, carried by Council.

○ OLD BUSINESS:

1. **Dumpster Ordinance:** Council discussed the complaints that were heard and received regarding the Dumpster Ordinance. Council further discussed and put ordinance on hold until the January 13, 2022 Regular Council Meeting.
2. **Emergency Snow Removal Bids:** Council discussed and the Emergency Snow Removal bid was re-advertised due to not receiving any bids back in December.
3. **COVID Policy:** Council discussed drafting a COVID Policy for Borough employees.

Rodney Hiester made a motion to adjourn the meeting at 6:43 pm, seconded by Leonard Clark, carried by Council.



Melissa Dyer, Secretary/Treasurer