

**PINE GROVE BOROUGH COUNCIL  
REGULAR MEETING MINUTES  
JUNE 21, 2018**

**GENERAL ATTENDANCE**

Chief Trotter	Joan Schwer
Skip Butler	Sharon Zimmerman
Charlie Zimmerman	

**COUNCIL ATTENDANCE**

**PRESENT:**

Scott Zimmerman, Council President

Thomas Fickinger, Vice-President

Michael Allison

Leroy Bates

Leonard Clark

Terry Noll

Willard Shiffer, Mayor

Christopher Hobbs, Solicitor

Melissa Dyer, Secretary/Treasurer

**ABSENT:**

Anthony Gurski, Pro-Tem

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Council President Zimmerman called the meeting to order at 7:00 p.m. in the Municipal Building. All stood for the Pledge of Allegiance. Roll call was taken with all members of Council being present. A quorum was established.

**PUBLIC COMMENT PERIOD (1):**

1. **Charlie Zimmerman:** C. Zimmerman asked if council ever decided to have only one side of the road for parking on Main Street. L. Clark stated the parking area of the road would not withstand the traffic flow since the area still has brick underneath it. Council further discussed.
2. **Sharon Zimmerman:** S. Zimmerman asked how you apply for a sidewalk permit. Secretary Dyer discussed the process to apply for a sidewalk permit.

**SOLICITOR'S REPORT:** None

**SCHEDULED VISITORS:**

1. **HH&L:** None.

2. **NEFD:** Report in everyone's file.

○ **MAYOR'S REPORT:**

- Chief Trotter read over the monthly police report.
- Mayor Shiffer stated himself and Chief Trotter met with the Pine Grove Area School District Superintendent about the possibility of having a police officer strictly for the school. Mayor Shiffer stated any costs associated with the police officer will be paid by the school district. Mayor Shiffer stated the police officer would work approximately 37.5 hours a week. Council further discussed. Solicitor Hobbs will look into how many hours are consider fulltime status for a police officer/ resource officer.

Leroy Bates motioned to tentatively move forward with the police officer at the school contingent on the Memorandum of Understanding, seconded by Thomas Fickinger, carried by Council.

○ **COUNCIL MEMBER AND COMMITTEE REPORTS:**

1. **EXECUTIVE COMMITTEE (SCOTT ZIMMERMAN):**

- Timber Bids: President Zimmerman stated two bids were received for Reilly Township Tract. The two timber bids are:
  - R & J Logging           \$12,500
  - Aungst Bros.             \$25,050

Michael Allison motioned to accept Aungst Bros. bid for \$25,050, seconded by Leroy Bates, carried by Council. Council further discussed the possibility of doing pulp sale.

- **Executive Session:** Leroy Bates motioned to go into Executive Session at 7:51pm to discuss a legal matter, seconded by Thomas Fickinger, carried by council. At 7:57pm, council returned and President Zimmerman stated they discussed a legal matter and no action was taken at this time.

2. **PERSONNEL COMMITTEE (SCOTT ZIMMERMAN): None.**

3. **ADMINISTRATION, BUDGET & FINANCE COMMITTEE (SCOTT ZIMMERMAN)**

- **Approval of Minutes:** Thomas Fickinger made a motion to accept the Minutes of the May 17, 2018 Regular Meeting, seconded by Terry Noll, carried by Council.
- **Approval of the Treasurer's Report:** Passing the gavel, Council President Zimmerman made a motion to accept the Treasurer's Report, seconded by Terry Noll, carried by Council.
- **Approval of Bills:** Council President Zimmerman made a motion to approve the Bills Approval List, seconded by Terry Noll, carried by Council.

4. **PUBLIC WORKS COMMITTEE (TOM FICKINGER):**

- **Streets/ Water Report:** Tom Fickinger stated the Streets/Water report is in everyone's file.
- **Water Project:** D. Kavitski provided an update on S. Tulpehocken Street Water Line Project. D. Kavitski stated the project is completed with the exception of punch list items.

D. Kavitski stated PennVest did their ranking for the projects received and the borough received the highest ranking in the state. D. Kavitski stated their financial department suggested an increase be completed. D. Kavitski suggested doing a 5% increase this year and 5% increase next year for Industrial water customers along with a rate study. Council further discussed.

Thomas Fickinger motioned to increase Industrial water customers rates 5% for this year and next year along with conducting a rate study, seconded by Leroy Bates, carried by Council.

D. Kavitski stated the next board meeting for PennVest is in July. He stated we should know if the project will be funded after PennVest's board meeting.

- **Fluid Pin Point:** L. Clark stated Fluid Pin Point came back and additional water leaks on the system. L. Clark stated there are four leaks that need to be repaired. L. Clark stated Fluid Pin Point will be out on Sunday to finish up the testing.
- **S.R. 125 HOP Permit:** D. Kavitski stated the Highway Occupancy Permit for the water line on S. R. 125 has been submitted to PennDOT.

5. **PROPERTY & NATURAL RESOURCES COMMITTEE (TONY GURSKI):** None.

6. **FLOOD MITIGATION COMMITTEE (TOM FICKINGER):** None.

7. **PUBLIC SAFETY COMMITTEE (TERRY NOLL):** None.

8. **COMMUNITY DEVELOPMENT, PARKS & RECREATION (SCOTT ZIMMERMAN):**

- **Community Pool:** President Zimmerman stated the pool is doing well. President Zimmerman stated the first movie night is this Saturday.

○ **NEW BUSINESS:**

- **Sidewalk Ordinance:** Secretary Dyer stated Light & Heigel suggested council revise the current sidewalk ordinance along with the permit fees. Council further discussed. Thomas Fickinger motioned to allow Light & Heigel to do amendments to the current ordinance and fee schedule for sidewalks, seconded by Terry Noll, carried by Council.
- **Rental Inspection:** Secretary Dyer stated it needs to be determined who will be conducting the rental inspections. Secretary Dyer stated the deadline date for property owners to submit their tenant list is July 2<sup>nd</sup>. Secretary Dyer stated she has some property owners inquiring about setting up inspections. Council further discussed. President Zimmerman asked Secretary Dyer to obtain pricing from Light & Heigel to complete the rental inspections.


○ **PUBLIC COMMENT PERIOD (2):**

- **Matthew Frederick:** M. Frederick stated if council would like to do a separate pulp sale they would be able to do it.

○ **PRESS COMMENTS AND QUESTIONS:**

**What is the next phase of the water project?** *D. Kavitski stated the next phase is Installation of the water tank, automated chlorination and corrosion control.*

*Thomas Fickinger made a motion to adjourn the meeting at 8:27 p.m., seconded by Terry Noll, carried by Council.*

  
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Melissa A. Dyer, Secretary/Treasurer