

**PINE GROVE BOROUGH COUNCIL  
REGULAR MEETING MINUTES  
May 18, 2017**

**GENERAL ATTENDANCE**

Joan Schwer  
Wade Gettle

Sharon Zimmerman  
Chief Trotter

**COUNCIL ATTENDANCE**

**PRESENT:**

Scott Zimmerman, Council President  
Thomas Fickinger, Vice-President  
Anthony Gurski, Pro-Tem  
Leroy Bates  
Leonard Clark  
Ronald Hepler, Jr.  
Terry Noll  
Willard Shiffer, Mayor  
Christopher Hobbs, Solicitor  
Melissa Dyer, Secretary/Treasurer

**ABSENT:**

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Council President Scott Zimmerman called the meeting to order at 7:00 pm in the Municipal Building. All stood for the Pledge of Allegiance. Roll call was taken with all members of Council being present. A quorum was established.

☐ **AUDIENCE COMMENTS AND QUESTIONS:** None.

☐ **SOLICITOR'S REPORT:** None.

☐ **SCHEDULED VISITORS:**

1. **Hose Hook & Ladder:** R. Hepler, Jr. motioned to approve the fireworks for Friday, June 16, 2017 with a rain date of Saturday, June 17, 2017, seconded by Terry Noll, carried by Council.
2. **North End Fire Company:** Report in everyone's file.

○ **MAYOR'S REPORT:**

- Chief Trotter read over the monthly police report. President Zimmerman asked when it goes out to State can we obtain a report of their coverage for the borough. Chief Trotter stated that we are unable to obtain a report. T. Gurski asked why the body cameras weren't being used. Chief Trotter stated that they had to stop carrying them due to a new law with not allowing having body cameras on when entering into homes.
- Mayor Shiffer asked Chief Trotter how he can post the police incidents in the newspaper. Chief Trotter will look into it.
- Mayor Shiffer stated that Chief Trotter obtained a quote to have the new police car detailed due to the smoke damage from the Lehr's Feed Mill Fire. Anthony Gurski motioned to have car detailed by Keith Koppenhaver, seconded by Ronald Hepler, Jr., carried by Council.
- Mayor Shiffer stated Handicapped Parking Request came in for 12 Canal Street. Tom Fickinger motioned to approve the Handicapped Parking Sign for 12 Canal Street, seconded by Leroy Bates, carried by Council. Council further discussed possibly doing annual or bi-annual inspection for the handicapped parking spaces or maybe charging a fee. Council also discussed yard sale signage. No further action was taken.
- Mayor Shiffer stated the police will be stepping up the Quality of Life Ordinance. Council further discussed.
- Mayor Shiffer stated the Chief and himself met with the School Board regarding the support for police out at the school since we don't have 24/7 police coverage. Council further discussed police coverage.
- Mayor Shiffer stated the person who littered along Long Stretch Road received a \$100.00 fine. Mayor Shiffer wasn't pleased with the fine amount. Mayor Shiffer stated the JROTC Group will clean up the garbage along Long Stretch Road and some other areas.
- Mayor Shiffer stated that Forino is building two more homes up in the development. He was concerned because there is an agreement in place that no more group homes can be built into the development. It was discussed that the new homes were two story homes.
- Mayor Shiffer stated the outdoor clock is off an hour. Secretary Dyer will take a look at the clock.
- Mayor Shiffer asked if a project status report could be done for the outstanding borough projects. Council discussed. Secretary Dyer to work on this. Leonard Clark motioned to advertise for part-time police officers, seconded by Tom Fickinger, carried by Council.

○ **COUNCIL MEMBER AND COMMITTEE REPORTS:**

1. **EXECUTIVE COMMITTEE (SCOTT ZIMMERMAN):**

- **June Meeting Date:** President Zimmerman stated due to scheduling conflicts we will need to change the June's meeting date from Thursday, June 15, 2017 to Thursday, June 22, 2017. Tom Fickinger motioned to

reschedule June's Council Meeting from Thursday, June 15, 2017 to Thursday, June 22, 2017, seconded by Leonard Clark, carried by Council.

- **Comcast Lot:** Tom Fickinger motioned to allow Operation Hugs & Kisses to use the Comcast Lot as part of their proposed community park, seconded by Anthony Gurski, carried by Council.
- **On Demand Energy Agreement:** Anthony Gurski motioned to accept 36 month contract with On Demand Energy Solutions, seconded by Terry Noll, carried by Council.
- **HVAC Quote for Borough Building:** Tom Fickinger motioned to accept quote from Integrity HVAC to have the duct work sanitized along with UV lights installed for improve indoor air quality, seconded by Leonard Clark, carried by Council.
- **Escrow Account:** Leroy Bates motioned to open an Escrow Account for the Lehr's Feed Mill Fire and add Melissa, Cindy, Sue, Scott and Tom as signers on the account, seconded by Terry Noll, carried by Council.

**2. PERSONNEL COMMITTEE (SCOTT ZIMMERMAN): None.**

**3. ADMINISTRATION, BUDGET & FINANCE COMMITTEE (SCOTT ZIMMERMAN)**

- **Approval of Minutes:** Tom Fickinger made a motion to accept the Minutes of the April 20, 2017 Regular Meeting, seconded by Terry Noll, carried by Council.
- **Approval of the Treasurer's Report:** Passing the gavel, Council President Zimmerman made a motion to accept the Treasurer's Report, seconded by Anthony Gurski, carried by Council.
- **Approval of Bills:** Council President Zimmerman made a motion to approve the Bills Approval List, seconded by Terry Noll, carried by Council.

**4. PUBLIC WORKS COMMITTEE (TOM FICKINGER):**

- **Streets/ Water Report:** Tom Fickinger stated the Streets/Water report is in everyone's file.
- **2017 Road Paving Project:** T. Fickinger opened the bids received for the 2017 Road Paving Project. The bids received are as follows:
  - Ronnie C. Folk Paving, Inc. \$72,575.70
  - H & K Group \$82,260.25
  - Schuylkill Paving \$135,375.00
- Tom Fickinger motioned to award the bid from Ronnie C. Folk Paving, Inc. for \$72,575.70 subject to Solicitor Hobbs review, seconded by Anthony Gurski, carried by Council.
- **S.R. 443 Speed Reduction:** T. Fickinger stated PennDOT denied our request to reduce the speed on S. R. 443 by the school. Council further discussed and T. Fickinger will contact PennDOT.
- **Water Supply Request-Matt Brandt:** T. Fickinger stated a water supply request came in for a property in Pine Grove Township. Council further discussed. Tom Fickinger motioned to table the water supply request plus have BCM review the water requirements, seconded by Leroy Bates, carried by Council.



- **Compost Site:** L. Clark spoke with Lindenmuth Lumber regarding the removal of the compost site. L. Clark stated it hasn't been cleared out in awhile. Council further discussed. T. Fickinger motioned to approve the compost site removal for approximately \$5,900.00, seconded by Terry Noll, carried by Council.
- **Meter Reading Guns:** L. Clark wanted to make council aware that in 2018 the Meter Reading Guns will need to be replaced at a cost of \$8,250.00.
- 5. **PROPERTY & NATURAL RESOURCES COMMITTEE (TONY GURSKI):**
  - **Tulpehocken Rifle Range:** T. Gurski stated the timbering is completed but still has some clean-up to do.
- 6. **FLOOD MITIGATION COMMITTEE (TOM FICKINGER): None.**
  - **Upper Swatara Watershed Meeting:** T. Fickinger stated the next Upper Swatara Watershed Meeting will be on Wednesday, May 24<sup>th</sup>.
  - **Storm Drains:** Council discussed getting in vacuum trucks to clean out storm drains since they are 3/4 full of debris. Council discussed using Flood Mitigation funds.
- 7. **PUBLIC SAFETY COMMITTEE (TERRY NOLL):**
  - **Rental Inspection Ordinance:** Council reviewed the ordinance and made additional corrections. Tom Fickinger motioned to allow Solicitor Hobbs to review and draft ordinance for final review, seconded by Terry Noll, carried by Council. Council discussed the fire chief position no further action taken.
  - **Schuylkill County Burn Ban:** T. Noll stated the County wide burn ban will be lifted on Sunday, May 21<sup>st</sup> at Noon.
  - **Hazardous Material Response Act:** T. Gurski stated the county has a sample ordinance in case of a local hazmat incident. Council asked Secretary Dyer to resend the information out to council.
- 8. **COMMUNITY DEVELOPMENT, PARKS & RECREATION (SCOTT ZIMMERMAN):**
  - **Pool:** President Zimmerman stated the pool will be open Saturday, Sunday and Monday for Memorial Day Weekend and the pool will be open for the season on Monday, June 3<sup>rd</sup>. President Zimmerman stated it took 64 gallons of paint to repaint the pool. He said the roof at the bathhouse is completed. Concession stand will be completed soon. President Zimmerman stated that Troop 611 helped paint the pool benches.
  - **CDBG Grant:** Secretary Dyer asked council if they would like to submit for a grant for the Armory windows and they said yes.

○ **NEW BUSINESS:**

- **Softball Parade:** Mayor Shiffer stated there may be a parade for the girl's softball team.

○ AUDIENCE COMMENTS AND QUESTIONS:

- **Sharon Zimmerman:** S. Zimmerman asked council if there is any enforcement for the Quality of Life. Mayor Shiffer suggested she fill out a complaint form and forwarded it to the Chief of Police.

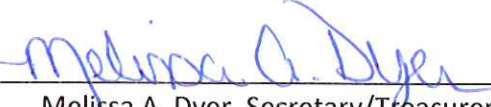
○ PRESS COMMENTS AND QUESTIONS:

*What is the name of the new fulltime police officer?* Cody Applegate

*What should the yard sale signs have on them?* Contact information, address and date of yard sale

*What is the cost for the compost site permit?* \$20.00 a year

Leroy Bates made a motion to adjourn the meeting at 8:33pm, seconded by Ronald Hepler, Jr., carried by Council.

  
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Melissa A. Dyer, Secretary/Treasurer